Privacy Statement

This privacy statement explains how we use any personal information we collect when you are a member of the North Devon and North Cornwall Short Mat Bowling Federation (NDNCSMBF). The Federation can hold Personal Information that is relevant to your membership and affiliations without the need for consent. We use the Legitimate Interest legal basis for using this information. We will protect your personal data and will only share it with your permission or under lawful basis circumstances. The new General Data Protection Regulations make it obligatory to obtain your consent with your signature to use your Personal Information where there is no other lawful basis. When you sign the declaration below you are giving NDNCSMBF consent to use your Personal Information in the way described. If you do not become a member, or cease to be a member, your Personal Information held by us will be securely deleted.

Collection of your Personal Information
We collect Personal Information about you when you become a member of NDNCSMBF or when you tell us about any changes or when entering bowling competitions or leagues organised by us. Images which identify you may be collected by us at any of our bowling activities.

This is the personal information we may collect:

- Your Name
- Your Postal Address
- Your Home telephone number
- Your Mobile Telephone Number
- Your email address
- Your ESMBA registration number
- Your County registration number
- The name of the Club and Team that you are registered with
- Images which could identify you

How we use your Personal Information
We will use your Personal Information to administer your membership, subscriptions and other payments; to communicate with you about your membership, competition entries and bowling events or when required by law and regulations or to respond to legal process. Your name, postal address, e-mail address and telephone number may be shared with other members so that they can contact you to arrange matches and to notify you of any changes. This information may be published on notice boards in clubs that are affiliated to NDNCSMBF. Postal addresses of club contacts may be used for correspondence or sending items required to administer bowling activities. Some of your information may be shared with other bowling organisations in order to administer your affiliated membership and bowling activities that they organise. Those organisations are listed below. We will only share the minimum amount of your Personal Information required.

- Devon Short Mat Bowling Association (DSMBA) – County Association
- Cornwall Short Mat Bowling Association (CSMBA) – County Association

The Federation operates a website at www.ndncsmbf.org. The names, telephone numbers and email addresses of the members of the management

committee and officers may be published on the website as well as a list of the member clubs and the telephone number and email address of the club contacts. We may publish images of bowling activities in which you appear. The website does not collect any of your Personal Information when you use it and has further Privacy Policy which relates to the operation and use of that site. Users of the site should read the Privacy Policies published on the website.

Access to your information and correction
You have the right to request a copy of your Personal Information that we hold. If you would like a copy of your Personal Information, please email or write to The NDNCSMBF Secretary at the address below. We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

How we will store your information
We will store your Personal Information securely in printed or digital form. Your Personal Information will be held by NDNCSMBF Secretary and Competitions Secretary as well as other members of the Federation Committee where appropriate.

How to contact us
Please contact us if you have any questions about our Privacy Statement or information we hold about you:

The Secretary
NDNCSMBF
Bill Poppleton
Tel: 01769 651331
email: billpoppleton@gmail.com

We keep our privacy policy under regular review and we will place any updates on our website. This Privacy Statement was last updated on 27/6/18 and approved by the Management Committee in order to comply with the General Data Protection Regulations (GDPR)

Your declaration

I understand the following:

By signing below I am giving my informed consent for NDNCSMBF to use my Personal Information in accordance with this Privacy Statement and that I may be required to renew this consent periodically.

Date: Signature:

Date: Signature:

Date: Signature:

Date: Signature:

Date: Signature: